

**Portable Baptistery**  
**General Policy & Guidelines**  
**Blue River-Kansas City Baptist Association**  
**816-623-5260**  
**[jenniferh@kcbaptist.org](mailto:jenniferh@kcbaptist.org)**

**Availability**

The portable baptistery is available for use by churches cooperating with the Blue River-Kansas City Baptist Association and the Missouri Baptist Convention.

**Reserving the Baptistery**

Reservations for the baptistery can be made from our website ([www.blueriver-kansascity.org](http://www.blueriver-kansascity.org)). Please check the calendar on the website for availability before making your request. The baptistery will be scheduled on a first-come, first-served basis.

**Fees**

**Rental Fee** - There is a user's fee for use of the baptistery. The user's fee is \$25. The fee must be received within 7 days of making your reservation in order for your reservation to be considered "confirmed".

**Deposit** - In addition to the user's fee, a \$100 deposit is required to encourage the care and preservation of the baptistery, liner and heater. Once the reservation has been made, the deposit must be received within 7 days before the reservation is considered confirmed. The deposit will be returned after your baptismal service once the baptistery and heater have been returned and received in good condition. If any items are found to be missing or damaged, the cost to replace, repair or clean will be deducted from your deposit. If the repair/replacement/cleaning cost exceeds the deposit amount, your church will be billed for the extra cost.

If the user's fee and deposit are not received, the reservation will be cancelled and the date will be made available to other churches. Please make checks payable to the BRKC Baptist Association and mail to 806 W. Main Street, Greenwood, MO 64034. Please make these two separate checks so the deposit check can be returned after the baptistery is returned and checked-in.

## Responsibility

- The user of the baptistery assumes full responsibility for the baptistery, liner and heater from pick up to return.
- The user must make sure all items are clean, dry and ready for the next church to use. **Under no circumstances shall the liner be folded up and stored while it is still wet or damp.** It must be dry before being folded to prevent mold.
- **Plan on leaving the baptistery set up for five days following its use in order to ensure it is completely dry.**
- Report any damage immediately.

## Pick-Up/Return

The portable baptistery is kept at Blue River–Kansas City Baptist Association Office, 806 W. Main Street, Greenwood, MO 64034, 816-623-5260. Jennifer Hutton is the administrative assistant. Please contact her to arrange pick-up and return. The baptistery is to be picked up and returned to the same location unless other arrangements have been made in advance.

## Association Contact Information

If you have any questions or problems, please contact

Jennifer Hutton

816-623-5260

[jenniferh@kcbaptist.org](mailto:jenniferh@kcbaptist.org)

816-550-0144 (cell phone for nights and weekends)